
COUNCIL BULLETIN

Issue Number 24/2018
Friday, 15 June 2018

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
The Directorate of Governance - Democratic Services

Assistant Director – Governance - Simon Hill
Telephone: 01992 564000



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted		
TBC	To be confirmed		Meeting being filmed for subsequent viewing

Other venues are shown in full.

Week One: 25 June 2018 – 1 July 2018

Monday 25 June	7.00pm	Constitution Working Group		CR2
Tuesday 26 June	7.30pm	Neighbourhoods Select Committee		CR1
Wednesday 27 June	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR1 CC
Thursday 28 June	7.00pm	Member Training – Transformation for Councillors		CR1
Friday 29 June				
Saturday 30 June				
Sunday 1 July				

Week Two: 2 July 2018 – 8 July 2018

Monday 2 July				
Tuesday 3 July	10.00am 7.15pm	Licensing Sub-Committee Governance Select Committee		CC CC
Wednesday 4 July	7.30pm	District Development Management Committee		CC
Thursday 5 July	2.00pm	Member Training - Local Authority Finance and Budget Process		CR1
Friday 6 July				
Saturday 7 July				
Sunday 8 July				

Week Three: 9 July 2018 – 15 July 2018

Monday 9 July	7.30pm	Resources Select Committee		CR1
Tuesday 10 July	6.00pm	Member Training - Code of Conduct (Repeat)		CC
Wednesday 11 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee East Area Planning Sub-Committee East		CR1 CC
Thursday 12 July				
Friday 13 July				
Saturday 14 July				
Sunday 15 July				

Week Four: 16 July 2018 – 22 July 2018

Monday 16 July	7.00pm	Joint Consultative Committee		CR1
Tuesday 17 July	7.00pm 7.00pm	Epping Forest Youth Council Cabinet		CR1 CC
Wednesday 18 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		CR1 CC
Thursday 19 July	6.00pm 7.30pm	Standards Committee Asset Management and Economic Development Cabinet Committee		CR1 CC
Friday 20 July				
Saturday 21 July				
Sunday 22 July				

PART B - GENERAL INFORMATION

1. MEMBER TRAINING REMINDER

Please be reminded of the following Member Training;

- Chairmanship Skills – 19 June 2018 – 6pm ~ 9pm

Attendees;
Steven Heather
Steven Neville
David Stocker

- Transformation – 28 June 2018 – 7pm ~ 9pm

Attendees;
Peter Bolton
Heather Brady
Rose Brookes
Steven Heather
Sam Kane
Steven Neville
David Stocker
Liz Webster
Janet Whitehouse

- Local Authority Finance and Budget Process – 5 July 2018 – 2pm ~ 4pm

Attendees;
Peter Bolton
Ian Hadley
Steven Heather
Sam Kane
David Stocker
Janet Whitehouse

- Code of Conduct (repeat) – 10 July 2018 – 6pm ~ 8.30pm

Attendees;
Peter Bolton
Rose Brookes
Steven Heather
Stephen Murray

Would Councillors who will be attending but are not listed above kindly advise Kim Partridge, kpartridge@eppingforestdc.gov.uk as soon as possible.

(Further information: Kim Partridge ext 4443)

2. RESPONSE TO PROPOSAL TO MERGE EPPING FOREST COLLEGE WITH NEW CITY COUNCIL (Pages 13 - 16)

Please see attached.

3. AMENDMENT - CORPORATE ENFORCEMENT POLICY 2018

Consultation runs from 15 June to 30 June 2018.

Introduction and background

The Council is responsible for enforcement in a wide range of areas, this enforcement can take many different forms including undertaking inspections, investigating complaints, providing advice, licensing activities, persons or premises, issuing statutory or fixed penalty notices, taking prosecutions and undertaking works in default of those responsible.

The decision of when and what enforcement action to take (or not take) can have serious implications and it is important that there is an effective policy in place to ensure that officers take a consistent approach. With this in mind the Council has reviewed and updated its Corporate Enforcement policy having regard to the Statutory Regulators Code and the five principles of good regulation (that regulatory activities should be transparent, accountable, proportionate, consistent and targeted).

In general the Council will treat compliant individuals and businesses with lighter, alternative interventions and other incentives but for those who commit serious breaches or flout the law we will not hesitate to take all necessary enforcement action. The intention is that this overarching policy will be supplemented by further documents specific to each area of regulation. This will help to provide a clear and consistent approach that businesses and others can understand.

Consultation information

We want to get this right, so your views would be greatly appreciated, please send any comments on the 2018 version of the policy (below) to r-ray@eppingforestdc.gov.uk.

Contact

If you have any questions about this consultation, contact Robin Ray at r-ray@eppingforestdc.gov.uk or 01223 457951.

Post any correspondence to Robin Ray, Epping Forest District Council, Civic Offices, Epping, Essex, CM16 4BZ.

Additional information and documents

Corporate Enforcement Policy 2018 [see above].

Next steps

All submitted comments will be considered and where appropriate the policy amended prior to submission to Cabinet for approval and publication on our website.

4. SERVICE OF THANKSGIVING AND REMEMBRANCE PETER ADAMS MBE (Pages 17 - 18)

Please see attached.

5. CHAIRMAN'S DIARY (Pages 19 - 20)

Please see attached.

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Khyva Limited

Address of Premises: 40 Coolgardie Avenue, Chigwell, Essex, IG7 5AY

Brief details of the natures of the application: This is an application for a premises licence for an online hamper business (www.Khyva.com), the applicant would like to include alcohol in the hampers. This will be sales via the website only. There will be no consumption on the premises.

Supply of Alcohol

Monday to Sunday- 09:00- 17:00

Hours Premises Are open to the public

Monday to Sunday - 09:00-17:00

Consultation Period From: 7 June 2018- 4 July 2018

Officer in charge: Mrs Handan Ibrahim

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Officer

Kim Tuckey 01992 564034
Sarah Moran 01992 564270
Handan Ibrahim 01992 564153
Joanne Owen 01992 56 4721
Denise Bastick 01992 564334
Jane Mullinger 01992 564461

GOVERNANCE DIRECTORATE - PLANNING

1. Appeals Lodged

EPF/0184/18 – Rozel Loughton Lane Theydon Bois Essex CM16 7JY - Construction of new chalet bungalow in land to rear of Rozel. Re-submission of refused application EPF/2364/17 – Sukhdeep Jhooti- ext. 4298 - Written reps

EPF/1943/17 – End House 8 Hill Crest Road Stanford River Essex CM5 9SH - Construction of 1 new dwelling. Re-submission of refused application: EPF/1046/17 – Ian Ansell ext. 4481 – Written reps

EPF/2248/17 – 1 Mount End, Mount End Road, Theydon Mount Epping Essex CM16 7PS - Demolition of barn and erection of two detached houses – Ian Ansell ext. 4481 – Written reps

EPF/2448/17 – 38 High Road North Weald Essex CM16 6BU - Change of use from post office (A1) to takeaway (A5), installation of extract flue and alterations to front elevation. Revision to previous refused scheme with revised opening hours (11am - 9pm) – Jill Shingler ext. 4106

2. Forthcoming Planning Inquiries/Hearings -

31/07/2018 – EPF/3364/17 – 119 Theydon Park Road Theydon Bois Essex CM16 7LS – Sukhvinder Dhadwar

3. Enforcement Appeals

None this week

4. Appeal Decisions

EPF/3063/17 – Quires Green Walls Green Willingale Ongar Essex CM5 0QP - Demolition of existing garage block and construction of new garage building with study and shower room to rear and room within roof – Allowed with conditions

EPF/2648/17 – 30 Boxted Close Buckhurst Hill Essex IG9 6BX - Loft conversion with front and rear dormers – Allowed with conditions

5. Tree Preservation Orders

TPO/EPF/03/18 – Hobbs Cross Farmhouse and 3 Hobbs Cross Cottages, Hobbs Cross Road, Theydon Garnon CM16 7NY – Effective from 6th June 2018

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PROPOSED PLANNING ENFORCEMENT ACTION

Proposed enforcement action, which will be initiated on

Case Officer: S. Hart

Ref No: ENF/0299/18 Area Plans Sub/Parish: Chigwell

Date Investigation started:

PL/Number: PL000979

Site Address: 49 Manor Road, Chigwell IG7 5PL

Breach of planning control: Without permission the erection of an outbuilding over 2.5 metres in height within 2 metres of a boundary.

Intended action: To issue an enforcement notice requiring the removal of the outbuilding

Case Officer: S. Hart

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
Compliance Officer	Shannon Murphy	01992 564217

PART C - PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

Date: 04/06/2018



Civic Offices
High Street
Epping
Essex
CM16 4BZ

Our Ref: ACE/DM/SH
Your Ref:

Epping Forest District Council Response to proposal to merge Epping Forest College with new City Council

General

Thank you for the opportunity to comment on the proposed merger and the consultation document "A new vision for further education in north east London and the Essex Borders".

The council's key priority has always been a local college that is focused on meeting the needs of local learners, local businesses and its local community through the provision of outstanding skills and education and lifelong learning opportunities for the people of Epping Forest District. The district includes a generally affluent population, rural and urban communities and an economic base characterised by a heavy reliance on SMEs and a few major employers. Epping Forest District, while closely connected to the Capital, is not in London and whilst many employed people living in the south of the district commute into London, residents generally identify themselves with Essex and enjoy the benefits of their rural location.

The council has always taken a close interest in the college and has been aware of the issues it has faced and has been concerned as its Ofsted rating has declined. It has been heartened by its recent improvement and has recognised the changes and new direction brought about under the leadership of the current Principal, and its change of direction moving it out of special measures to a Grade 3.

In addition the council has been aware of the financial challenge faced by smaller colleges across the country and in particular Epping Forest College, however it is also aware of the significant property assets the college owns in Epping Forest District which exceed its debts.

The Council's key priority for its single FE provision is a provider focused on and responsive to current and future local need, driven by local stakeholders as set out above. However the council also understands the national policy drive to move to larger institutions which are more financially resilient but believes that, in cases such as this, fiscal opportunism must be balanced against the need to retain a college for Epping Forest, rather than a campus in Epping Forest.

Key Concerns

The Council and its partners locally have expressed numerous key concerns with this process and the outcomes, the principal concerns are set out below.

- Epping Forest College has struggled with the locally held, but inaccurate perception, that its student recruitment favoured people from London and disadvantaged those in the district, resulting in a poor performance with regard to local applications. This propaganda has been successfully challenged by the current Principal and the community's perception and local relations are being turned around. The proposed merger with a London College Group threatens to undo this work by

reinforcing the negative view and act as a further disincentive to local recruitment. Therefore the consultation and resulting restructuring needs to address this sensitively and specifically taking every advantage to enhance a local focus and local benefit when considering options.

- The proposal document presents a merger with New City College as the single option for the way forward. Looking at the recent college performance improvements and the assets available to ensure financial viability, this merger would not appear to be the only option available. Given this as being the case, then a merger with a college serving a similar community and business base (i.e. Herts Regional College) would be preferable. Council officers have repeatedly made this view clear in the process.
- The haste with which this merger has been enacted has caused grave concern and consternation. For many interested parties, one month is too short a period to become aware of the consultation proposal document, obtain information, share and discuss it with members, committees, managers etc and then construct and agree a response. A period of several months is more usual and would certainly allow for a comprehensive and considered response in this instance. For such a significant proposal this must surely be the desired outcome.
- Also of concern is the 'lumping together' of Epping Forest and Havering Colleges in the due diligence process, even though Epping Forest and Havering Colleges are on completely different merger timetables. This serves none of the colleges and their communities well. In a process such as this it is important that the merger is seen to be fairly and efficiently conducted, with the taxpayer interest, and the interests of local communities as well as the college taking over, at its centre. The Council understands that if the original merger process is adhered to this will be significantly quicker than any other so far undertaken.
- The council is concerned that the significant land assets of Epping Forest College are not liquidated in a way that disadvantages local communities and learners, in order to finance and underpin the expansion plans of New City College in London. Since local schools and amenities, including associated open land, was given over to the provision of an FE campus, local people have expressed strong views on the use and benefits of these resources to the local people and this has been reflected in the interest paid by their local representatives in the council.
- The council is concerned that the longstanding close connection on governance between the College Corporation Governors and the local community will be broken, and is unclear what, if any local governorship arrangements will be put in place, and what if any real influence and or power such a body might be allowed to exercise over the college. At the moment the college governors have final say in all matters pertaining to appointments, asset disposal, as well as syllabus offer and policy.
- The Council is concerned that the local FE offer maybe unduly influenced by the needs and delivery patterns of other colleges in the NCC Group and the syllabus on offer to local learners will be narrow and reflect more the needs of the wider group, than local learners and businesses. It is further concerned that some aspects of provision and delivery will be centralised further leading to an offer not fully tailored to local opportunity and need or influenced and informed by the various bodies working locally on skills and training agendas. This is particularly concerning given two key local elements, employer responsive and apprenticeships are earmarked to central control within the merger proposal document.

In summary, the Council has specific concerns as detailed above and an overall concern about the short timescale for responses which it believes inhibits respondents from returning a properly researched and considered reply. This is therefore presents an unsatisfactory basis for decision making that properly reflects key stakeholders views. Given its concerns, and a wish to fully engage with the merger process, the Council is willing to work with whatever partner takes over. It would be especially keen to contribute, in a constructive way, in addressing the priorities set out in this response. Although viewed as the ideal route to contribute to the merger process, whether such involvement is possible or not, the council would require some clear and specific pledges on the key areas of concern.

Yours sincerely

Derek Macnab
Acting Chief Executive

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From: "Heinecke, Juliane" <Juliane.Heinecke@cityoflondon.gov.uk>

Date: 11 June 2018 at 17:28:20 BST

To: Subject: Verderer Peter Adams MBE

I am writing to let you know, on behalf of Judy Adams, about the service of thanksgiving and remembrance for Peter Adams. The details are as follows:

Service of thanksgiving and remembrance

Peter Adams MBE

Wednesday 18 July 2018

2:00 pm followed by tea and cakes

St John the Baptist Church, St John's Road, Epping, Essex CM16 5DN

RSVP: juliane.heinecke@cityoflondon.gov.uk or 020 8532 5300

We would be pleased if you were able to attend and would be grateful if you would let me know.

Best Wishes

Juliane Heinecke

PA to the Superintendent of Epping Forest

City of London Corporation, Open Spaces - Epping Forest

The Warren, Loughton, Essex, IG10 4RW

(Registered Charity 232990)

Direct Line 020 8532 5300 **Internal ext.** 5300

Office 020 8532 1010

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Agenda Item 5

Chairman's Events June

Date	Time	Event	Venue	Attending
Saturday 16 June	1.30pm	Annual Mayor's Day	Capel Manor College	Chairman of Council
Sunday 24 June	11.15am	Chelmsford Civic Service	Chelmsford Cathedral	Chairman of Council
Thursday 28 June	7.15pm	Jack Petchey Awards Presentations	The Queen's Theatre, Hornchurch	Chairman of Council
Friday 29 June	6.45pm	eNgage 18 Youth & Community Dance Show	The Spotlight Theatre, Hoddesdon	Chairman of Council
Saturday 30 June	12 noon	Armed Forces Day Celebration	Stow Maries Great War Aerodrome	Chairman of Council
Sunday 1 July	11.30am	East Herts Civic Service	St Michael's Church, Bishop's Stortford	Chairman of Council
Tuesday 3 July	pm	Chairman's Charity Golf Day	Chigwell Golf Club	Chairman of Council
Wednesday 4 July	7pm	EF Youth Council 10 th Anniversary Celebration	Portcullis House, Houses of Parliament	Chairman of Council
Tuesday 10 July	7.15pm	Epping Forest Schools & Clubs Achievement Awards	Sir James Hawkey Hall, Woodford Green	Chairman of Council
Friday 20 July	7.00pm	ECC Chairman's reception	Chelmsford City Racecourse	Chairman of Council

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